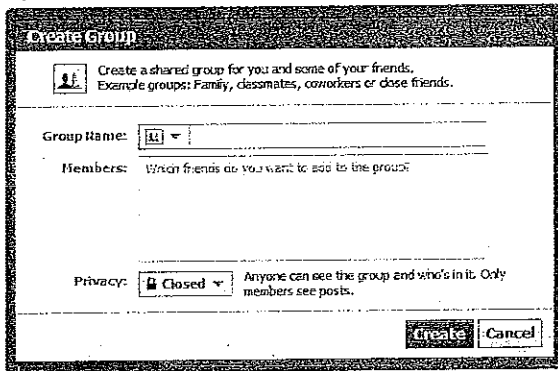


How to create a group on Facebook for your assembly

- 1) Go to your home page on Facebook.
- 2) On the left side, click "Create Group."



- 3) Name your group "Assembly Name Number Rainbow Girls" Example "Orange #86 Rainbow Girls"
- 4) In the Member's box, type your name and click on your profile box when it pops up. Type in another friend's name and do the same.
- 5) Click "Create". You can add more people later after the group is created.

Now you have a group!

On the right side of the group page

Members (1)	See All
You are the only group member. If you leave this group, it will be deleted.	
Add Friends to Group	← To add more friends to your group. (You must be Facebook friends with a person to add them to a group.)
Go Online to Chat	
Create Doc	
Create Event	← To create an invitation to an event.
View Photos	← To create albums and add photos.
Edit Group	← To edit the group settings, add a profile photo, and add a description of the assembly.
Leave and Delete Group	

Please friend Christa Johnson on Facebook. I would love to be part of your assembly group!

For assistance, you can email the Chairman of Social Media for CA Rainbow, Christa Johnson at peachychrista@yahoo.com.

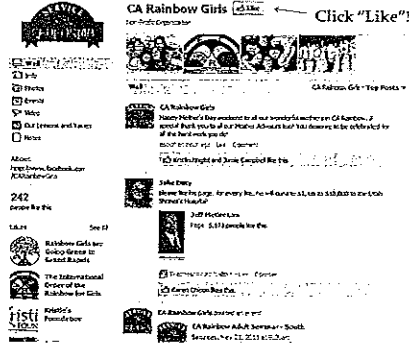


FOCUS ON FACEBOOK

by Christa Johnson
Chairman of Social Media
Adult Seminar - May 14, 2011



www.facebook.com/CARainbowGirls



Other CA Rainbow pages

- ☐ CA Rainbow Alumni
- ☐ Past Grand Officers in CA
- ☐ California Rainbow for Girls Foundation
- ☐ Sigma Tau Alpha in CA

Supreme Facebook pages

- ☐ Supreme IORG
- ☐ Supreme Going Green in Grand Rapids in 2012
- ☐ Other jurisdictions are on Facebook too

Your assembly should be on Facebook.

Why bother with Facebook?

- ☐ Most of our girls and adults spend a lot of time on Facebook.
- ☐ Many of our Masonic Family members and prospective members are on Facebook.
- ☐ Event invitations are reminders to guests to attend installations, service projects, etc.
- ☐ Girls and adults can hold discussions, post photos and share documents.
- ☐ Sharing photos and news on Facebook is a great way to keep people involved!

Page or Group?

- ☐ Better to create a group for your assembly
 - A closed space and more private to protect girls
- ☐ Pages are public for anyone to see
 - Good for statewide group (FGOs, Alumni, etc.)
- ☐ Group members must be approved or added by other members.
- ☐ In groups, members receive notifications when any member posts in the group.
- ☐ Group members can participate in chats, upload photos to shared albums, collaborate on group docs, and invite all members to group events.

Are we responsible for our girls online?

Yes.

How are we responsible?

- ☐ Sometimes our girls behave differently online than in the assembly room, and it's a good idea to read our girls' thoughts and opinions so we can be aware if they are having any issues, or sharing their concerns online. This is not meant to be a method of policing our girls, but another way to observe and counsel them.
- ☐ We are responsible for protecting our organization by having every parent sign the SNPP form.

SNPP - Social Networking Parent Form

INTERNATIONAL BRIDE BY THE RAINBOW/FRIBS COLE IN CALIFORNIA
SOCIAL NETWORKING PARENT PERMISSION FORM (SNPP)

NAME OF ASSEMBLY _____

The Assembly is requesting permission to post photos of your daughter on our Social Networking Website.

This permission will be at Assembly Events and will be monitored for your links to your Assembly page on Facebook and on our Social Website.

The Assembly plans to use only the first names of the girls in the photos.

Please write your initials below next to the box you approve.

I approve posting photos that include my child's name or address.

I approve posting photos that include my child only if she is not identified by name.

I reserve the right to revoke my approval at any time.

Your signature below signifies that you have read and understand this consent form.

Date _____ Printed Legible Signature _____
Print Name of Parent or Legal Custodian _____

The Assembly Social Networking Website does not have any permission to post pictures of me and use my first name only on the _____

Girl's Age _____ Date _____ Adult Member Signature _____
Print Name of Girl's Mother _____

Date _____ Witnessed by Assembly Board Member _____

Create a Group for your Assembly



1) Go to your home page on Facebook.
2) On the left side, click "Create Group".

3) Name your group "Assembly Board for the Rainbow Girls" (or what "Group Will Be Visible To").
4) As the Member's list, find your name and click on your profile to select it. Type in another friend's name and do the same.

5) Click "Create" to create your group. You can now invite people to join your group.

How private is your group?
Only people who are invited to join can see the group's posts.

Public: Anyone can see the group's posts.
Private: Only people who are invited to join can see the group's posts.

Assembly Tips and Tricks

- ☐ Invite everyone that you know from the local Masonic Family as well as those involved with Rainbow.
- ☐ Create an event invitation online as soon as the event is planned. Facebook will remind users that they have upcoming events and to RSVP.
- ☐ Post photos of assembly functions and everyone having fun! Visitors like seeing photos and tagging their name, which automatically shares the photo with all their friends. It's a great way to share Rainbow!

For more information, please contact:

Chairman of Social Media
Christa Johnson

peachychrista@yahoo.com